



## DATE AND TIME

Sunday 15<sup>th</sup> March 2020

**Venue opens:** 11.30am

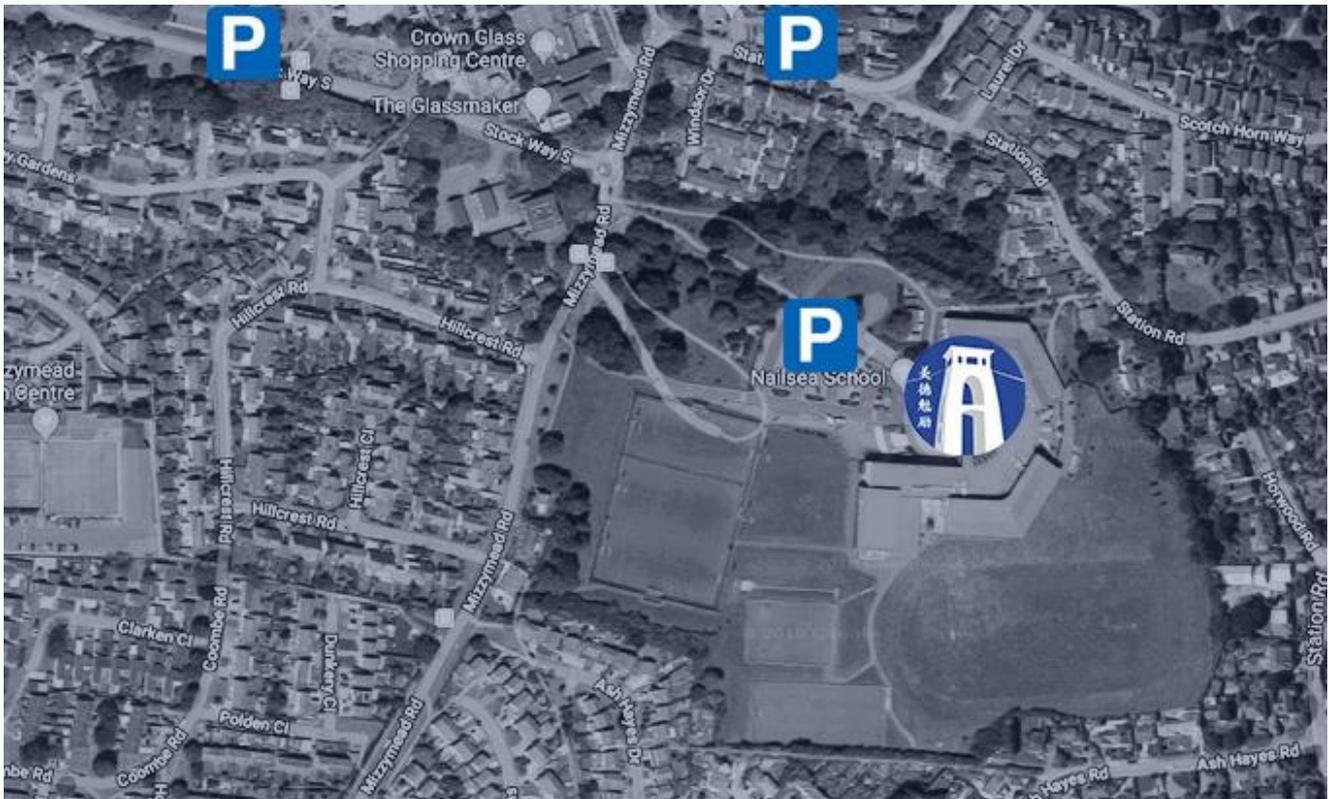
**All-grade seminar:** 12.00-1.30pm

**Kyu grading:** 1.30-2.45pm

**Dan grade seminar:** 3.00-4.30pm

## VENUE

Nailsea School (main sports hall), Mizzymead Road, Nailsea, Bristol, BS48 2HN. If you are using sat nav, please note that you may be taken to the rear of the school, instead of the entrance on Mizzymead Road.



If you are arriving from central Bristol, head to Nailsea using the A370. Routes to Nailsea take you either through Wraxall or Backwell.

When you arrive, enter using the doors marked 'Community Entrance'. Follow our signs to the sports hall. Changing rooms with showers (and the toilets) are next to the sports hall.

Free parking is available in the main school car park, which you'll access from the main Mizzymead Road entrance. In the unlikely event that you can't find a space here, there is free parking on nearby streets and also in the town's car parks.

## FURTHER DETAILS

Please make sure you bring drinks and any snacks you may require for between sessions. There are two vending machines in the school. Alternatively there are a number of shops in the town, including a Waitrose with café and a large Tesco with Costa Coffee.

Parents and Academy members are welcome to spectate during the grading, but it is important that you remain quiet at all times. Anyone that does not oblige may be asked to wait outside.

## REGISTRATION IS NOW OPEN

**Registration for those wishing to attend the seminars is now open.** You don't have to be grading in order to join a seminar.

**Grading registration for those wishing to grade (and have permission) is now open.** Those wishing to grade will need to have completed the minimum number of sessions (26 since starting or since your last grading) and must also receive permission in order to be eligible. Whilst we endeavour to give permission as early as possible, we can only do this once you've demonstrated that you're ready (and eligible).

To register for the grading you should bring your red KUGB licence book, complete with up-to-date KUGB licence slip affixed inside. **If you don't have one or it is out-of-date you must apply or renew now. Those grading must book by Thursday 5<sup>th</sup> March.** Late grading bookings are not guaranteed but may be taken in exceptional circumstances, subject to a £5 late booking fee. Please book on time to help us administer the day.

## PRE-GRADING CLASSES & GRADING PERMISSION

If you'd like to grade then please make sure you come on at least one of the dates below to get useful feedback and also permission to grade:

**Backwell:** 23<sup>rd</sup> February, 28<sup>th</sup> February.

**Long Ashton:** 3<sup>rd</sup> March

**Nailsea:** 26<sup>th</sup> February

**Westbury-on-Trym:** 27<sup>th</sup> February

## PRICES

Pay in person at one of our classes or by online transfer to the Academy's account (30-62-96, 70401968). Please tell us if you make an online payment, to make sure we allocate it to you. Booking is subject to our booking terms and conditions, at the end of this guide.

### Early Bird bookings and grading bookings (received by 5<sup>th</sup> March)

<b>Seminar and grading</b>	£25 per person*
<b>One seminar only</b>	£10 per person
<b>Both seminars (dan grades only) for Gold/Platinum Members</b>	£15 per person
<b>Both seminars (dan grades only)</b>	£20 per person

\*If you're grading and you hand in your red KUGB grading record book (complete with up-to-date licence) by Thursday 5<sup>th</sup> March you will receive a £5 refund, as a thank you for helping us to prepare in advance.

### Late bookings from 6<sup>th</sup> March onwards/on the door

<b>Seminar and grading late bookings (includes £5 late booking fee)</b>	£30 per person
<b>One seminar only</b>	£15 per person
<b>Both seminars (dan grades only)</b>	£25 per person

## GRADING ELIGIBILITY FOR ACADEMY MEMBERS

You can log in to your Bristol Karate Academy Member Area to check how you're tracking in the run up to your grading. Log in by visiting [www.bristolkarateacademy.com/members](http://www.bristolkarateacademy.com/members) and go to the 'My Grading' page.

Your 'My Grading' page will show how many sessions you've completed, whether you have permission to grade and any specific guidance in order to help you prepare.

There are several different grading permission status levels shown on your 'My Grading' page:

- **Not yet assessed:** This means you'll need to attend a pre-grading session or in some cases agree a date for your next grading with your instructor.
- **Not yet ready:** This means that at the point you were assessed there's more you need to do to get ready for your grading. It doesn't necessarily mean that you will not be able to grade – work with your instructor to get ready in the run up to your grading date.
- **On track – keep working hard:** Although this means you do not yet have permission to grade, you are almost there and we would hope you would be able to take your grading if you keep making improvements in time.
- **Yes:** You have full permission to grade. Book your grading and make sure you complete the minimum number of sessions before the grading day.

If you have any queries about why your grading status is at a particular level then please get in touch, either at training or by emailing [hello@bristolkarateacademy.com](mailto:hello@bristolkarateacademy.com).

## PHOTOGRAPHY AND FILMING

Bristol Karate Academy reserves the right to take photographs and videos on the day and by choosing to take part in the event you accept that you may appear in photos that may be used in the future for advertising or promotion by the Academy, its Chief Instructor or by any other people we authorise. If you wish to be obscured in the photos so you are not identifiable then please let us know.

Only Bristol Karate Academy-accredited helpers may take photos or videos. For safeguarding reasons, no other photography is allowed, other than photos with the instructors during the seminar breaks.

## BOOKING TERMS & CONDITIONS

Your booking is subject to our booking terms and conditions, shown below.

### Making a booking

- Bookings may be made in advance or on the door, if spaces are still available.
- Bookings that include a grading must be accompanied by a KUGB grading record book (complete with up-to-date KUGB licence) in order to be accepted.
- To book a space you must provide a name, age and grade for each person in your booking. There is a minimum age of 8 for non-Bristol Karate Academy members.
- Bookings are only confirmed once payment is made in full.
- All grades from novice upwards are welcome to book a space. To ensure the smooth running of the course, there will be a maximum number of attendees in each class, meaning that the event may be sold out for some grades before it is for others.
- Your attendance is subject to your booking being accepted. While Bristol Karate Academy has never refused a booking request, it reserves the right to not accept your booking.

- By making a booking, you confirm that you are at least 18 years of age, have read and understand the terms and conditions in full and are competent to execute this agreement.

## Health and wellbeing

- You are medically fit to participate in an activity that can be physically demanding.
- Training is at the risk of the participant and Bristol Karate Academy, while taking reasonable care for all participants, shall not be held responsible for any injury or illness that may be caused as a result of demonstrations or training.

## Photography and video

- You consent and agree that Bristol Karate Academy and its authorised agents have your permission for the capture of still images (photographs), moving images (film/video) and audio recordings of the participant during the event, including live streaming.
- You accept that the use may be in a number of media, including but not limited to print, digital and electronic use by Bristol Karate Academy and/or by agents authorised by Bristol Karate Academy.
- You hereby grant Bristol Karate Academy and/or agents authorised by Bristol Karate Academy a licence to use material(s) contributed by you for educational and/or marketing purposes via print-based methods, web-based methods or other digital methods.
- If you do not wish to be identifiable in any of the photos then please let us know and we can obscure you from any pictures.

## Non-attendance and refund policy

- As we only have limited space it's vital that you only book on if you can attend. In the event that you cannot attend, you may transfer your space to another person or request to cancel your booking altogether, subject to the following points.
- If you choose to transfer your place, you must send an email to [hello@bristolkarateacademy.com](mailto:hello@bristolkarateacademy.com) by 9am on Friday 13<sup>th</sup> March 2020 including the name of the person not attending, as well as the name, age and grade of the person you are transferring the place to. As with your original booking, Bristol Karate Academy reserves the right to refuse the booking request of a replacement participant.
- Any cancellation requests will be accepted as long as they are made by 9am on Friday 6<sup>th</sup> March.
- If your refund request is received within 14 days of booking (and by 9am on Friday 6<sup>th</sup> March) you will receive the full amount you paid. If it is not within 14 days you're entitled to a partial refund of 50% of your training fee, to help us cover the fact that we need to resell your space with short notice. No refunds will be given for cancellations after Friday 6<sup>th</sup> March 2020.
- Refunds will be processed as quickly as possible and not later than 14 days after the request was received.